

**CITY COUNCIL MEETING**  
**February 15, 2021**

The Montezuma City Council met in regular session at Montezuma City Hall on February 15, 2021. The meeting was called to order at 6:00 p.m. with Mayor J. Bolen presiding.

PRESENT: Willrich, C. Bolen, Watts & Eichenberger

ABSENT: Webb

ALSO, PRESENT: Christy Sanger, Abby Hubbard, Bret Warden, Raenelle Bryan & Jen Sinkler

Councilmember Watts made a motion to approve the consent agenda which included the following:

- Minutes from February 1<sup>st</sup>, 2021 meeting
- Claims

A second was made by Councilmember Willrich. Ayes: all, Nays: none.

Resolution #21-02-03: Resolution Setting Time and Place for a Public Hearing to Amend Chapter 2.1, Establishment of Districts and by Amending Chapter 2.2, Zoning Map by Repealing Said Section and Adopting New Official Zoning Map. Councilmember Willrich made the motion to approve Resolution #21-02-03 with a second by Councilmember Watts. Ayes: all, Nays: none.

Resolution #21-02-04: Resolution Approving the Maximum Property Tax Dollars for Fiscal Year 2022. Motion to approve the resolution was made by Councilmember C. Bolen. A second was made by Councilmember Eichenberger with a roll call vote as follows: Willrich; aye, C. Bolen; aye, Eichenberger; aye and Watts; aye. The motion passed.

Resolution #21-02-05: Resolution Setting Time and Place for a Public Hearing Concerning the Budget for Fiscal Year 2022. Councilmember Watts made the motion to approve the resolution with a second by Councilmember Eichenberger. Ayes: all, Nays: none.

Raenelle Bryan of Bryan Realty was present representing her client, J.D. DeHoedt. He is interested in building 3 sets of duplexes on the southwest corner lots in the South Diamond Development. Bryan explained that DeHoedt prefers those particular lots due to their location regarding driveways and their size. The plans presented to Council were for units that are only 900 square feet. The covenants for the South Diamond Development require a minimum of 1,100 square feet. Bryan was going to discuss increasing the size of the duplexes with her client and report back. Sanger explained that she would like to get DeHoedt's plans and specifications to forward to the Zoning Administrator. She wants to verify that everything will comply with the zoning code before raising any further questions about amending the final plat.

Mayor J. Bolen reappointed Jerome Sheets as a Water Utility Board Trustee and LeAnn James, a newly appointed Library Board Trustee.

A service agreement from HM Cragg for the Generac generator that has been installed at the sewer plant was discussed. Councilmember Watts explained that many cities will sign up for the first-year maintenance agreement just to make sure the generator is working properly and he also reminded the Mayor and Council that this particular unit sat for a longer period of time before the installation occurred. Warden will be able to perform full loads tests in the future. A motion to approve the one-year agreement for HM Cragg in the amount of \$1,200 was made by Councilmember C. Bolen and seconded by Councilmember Eichenberger. Ayes: all, Nays: none.

Sanger reported on her findings regarding the price from Access Systems on what they would charge for time and materials to set-up a laptop for use while away from the office. It was quoted back to be \$500 or less. Sanger is

confident she can keep the total purchase under \$1,200 for a new laptop, upgrade to Windows 10 Professional and setting up the system so she can access the server if she happens to be out of the office. When asked, Hubbard explained that there are funds available in the budget for this purchase. Motion to approve the back-up computer, upgrade and set-up was made by Councilmember C. Bolen and seconded by Watts. Ayes: all, Nays: none.

Other items discussed are listed below:

- Hiring a consultant to determine where the City stands regarding their employees' salaries.
- Patriotic Gentlemen of Iowa – a group wishing to give back to area communities and what opportunities are available.
- The termination of the Pilot Program by the Montezuma Light and Power Board.

Curtis Bolen, representing Arendt and Arendt Insurance as well as Iowa Association of Municipal Utilities, EMC and Jester Insurance Services, presented the Mayor and Council with a dividend check in the amount of \$5,012.31.

Councilmember Watts made the motion to adjourn the meeting at 7:00 p.m. with a second from Councilmember C. Bolen. Ayes: all, Nays: none.

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CITY CLERK

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MAYOR